



Coiste Gairm Oideachais Chontae Chill Chainnigh
County Kilkenny Vocational Education Committee

VERY IMPORTANT

Please read Notes carefully before completing your application form. Each section of the form must be completed, please write "none" or "not applicable" if a certain section does not apply to you. Please ensure that all boxes are ticked.

Your application cannot be assessed if all sections have not been fully completed. Co Kilkenny VEC will not accept incomplete forms. Incomplete forms will be returned and will only be accepted when all documentation is enclosed and every section is complete.

INCOMPLETE FORMS WILL RESULT IN LATE ASSESSMENT WHICH MAY DELAY PAYMENT OF GRANT

DOCUMENTS REQUIRED:

Original Long Form Birth Certificate

If you/your parents are PAYE workers:

P21 for 2009 – i.e. PAYE Balancing Statement (available from Revenue)
P60 for 2009 for each employment
P45 if employment has ceased

If you/your parents are self employed:

Notice of Assessment for 2009, Accounts for 2009 & Adjusted Profit
Computation for 2009

If you/your parents were in receipt of a Social Welfare/HSE Payment in 2009:

Social Welfare/HSE Statement for 2009

Documentation listed below will be required if applicable to your application:

Interest Certificates (interest on Deposit Accounts)
Proof of Independent Residence from 1st October 2009 (i.e. utility bills)
(required for Independent Mature Candidates only)
FETAC/Third Level Exam Results (if you have previously attended College)
Separation Agreement / Divorce Agreement and Maintenance Agreement
Official Refugee Status sanction from Department of Justice
Foster Care Arrangement / Legal Guardianship / Adoption
Documentary evidence of other children attending Third Level